



2022 AHCA/NCAL National Quality Award Program Year Month-By-Month Action Plan & Key Dates

New Applicants Bronze Award Level

Successful applications take time to write and finalize. The following recommended month-by-month action plan will help your facility start and stay on track. All materials and resources are available on the [National Quality Award website](#).

Key Dates

- August 2 – 2022 Quality Award Program year begins and applications available
- September 16 – Intent to Apply (ITA) opens and Examiner applications available
- October 12 – Quality Award Ceremony and Celebration
- November 11 – ITA deadline
- January 27, 2022 – Application deadline
- Summer 2022 – Bronze, Silver, and Gold Award notifications

Month-By-Month Plan

August

- 1- [Learn](#) about the benefits of applying to the program and [review](#) fast facts.
- 2- Download and read the Bronze [application packet](#).
- 3- Commit to invest in your staff and residents.
- 4- Get connected to your facility in the Quality Award [Portal](#).
- 5- Create your application writing team and sign up everyone in [ahcancalED](#) to access short videos that help with each section of the application.
- 6- Review this recommended month-by-month application action plan.

September

- 1- Watch the following Bronze Criteria Series modules on [ahcancalED](#) and draft your responses in the [Portal](#) starting on September 16.
 - a. Introduction
 - b. P.1.a.1
 - c. P.1.a.2
 - d. P.1.a.3
 - e. P.1.a.4

October

- 1- Watch the following Bronze Criteria Series modules on [ahcancalED](#) and draft your responses in the [Portal](#).
 - a. P.1.a.5
 - b. P.1.a.6



- c. P.1.a.7
 - d. P.1.b.1
 - e. P.1.b.2
- 2- [Attend](#) AHCA/NCAL Annual Convention & Expo for educational sessions and the Quality Award Ceremony October 10-13.

November

- 1- Submit your Intent to Apply (ITA) in the [Portal](#) before the deadline on November 11 at 8 pm ET.
- 2- Watch the following Bronze Criteria Series modules and draft your responses in the [Portal](#).
 - a. P.1.b.3
 - b. P.1.b.4
 - c. P.2.a.1
 - d. P.2.a.2
 - e. P.2.a.3

December

- 1- Watch the following Bronze Criteria Series modules and draft your responses in the [Portal](#).
 - a. P.2.b.1
 - b. P.2.b.2
 - c. P.2.c.1
 - d. P.2.c.2-P.2.c.3
 - e. Conclusion

January

- 1- Read through your draft application one last time.
- 2- Finalize and submit your application and payment in the [Portal](#) before the deadline on January 27, 2022.

Have Questions?

Email qualityaward@ahca.org